

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

December 1, 2020

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on December 1, 2020 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood**, **Carla Coffey**, **Bruce Knoll, Jr.**, and **Edward Beck** were present. Commissioner **Bob McClure** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Mike Gihorski**, Chief of the Dennisville Fire Company; and **Jon Batastini**, Solicitor, participated via telephone.

The meeting was called to order at 7:00 p.m.

The meeting was opened by Chairman, **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on November 2, 2020.

Ms. Ward presented a Treasurer's Report, including a review of the Board's year-to-date actual income and expenses relative to the budget. **Ms. Ward** also reviewed the vendor invoices to be approved for payment and discussed the available cash. The Board discussed with **Mike Gihorski** planned purchases through the end of the year, all of which were within the budget.

Ms. Ward noted that this month's meeting is that at which the 2021 Budget is adopted. **Ms. Ward** informed the Board that the State of New Jersey, Department of Community Affairs has approved the 2021 Budget. After a brief discussion, the 2021 Budget was unanimously adopted. **Ms. Ward** will submit the adopted budget to the appropriate state agency.

Because the budget will not be voted on by the taxpayers until February 13, 2021, a resolution was adopted to authorize the use of a temporary budget until the final budget is approved by the voters.

The Board reviewed and approved a proposal from South Jersey Water Conditioning Service, Inc. for the purchase and installation of a new water softener at the fire house.

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(continued)

The Board reviewed and approved a proposal from **Cheryl Ward, CPA**, to provide accounting services for the 2021 calendar year.

The Board reviewed and approved a proposal from **Michael Bohrer, Esq., CPA**, to perform the required annual audit of the 2020 financial statements.

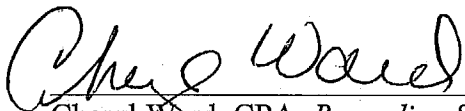
The Board invited a representative from Glatfelter Specialty Benefits to attend the January meeting to discuss the LOSAP plan. The representative from Glatfelter cannot attend an in person meeting until after April 1, 2021, due to COVID-related travel restrictions and office closures. The Board decided to correspond to the representative via email rather than at a meeting.

The Board reviewed the meeting dates for 2021. The dates will be published as required.

There being no further business for the Board, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Approved and Submitted,



Cheryl Ward, CPA, *Recording Secretary*



Cliff Lockwood, *Chairman*