

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

October 6, 2020

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on October 6, 2020 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood, Bruce Knoll, Jr., Carla Coffey and Bob McClure** were present. Commissioner **Edward Beck** and was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Tonya DeVita**, Accountant with Cheryl Ward, and **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company.

The meeting was called to order at 7:00 p.m.

The meeting was opened by Chairman **Cliff Lockwood.**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on September 1, 2020.

Ms. Ward presented a Treasurer's Report, including a review of the Board's 2020 year-to-date actual income and expenses relative to the budget. **Ms. Ward** also reviewed the vendor invoices to be approved for payment and discussed the available cash. The Board discussed equipment purchases that are planned for the remainder of 2020. All anticipated purchases remain within budget.

At this meeting, the Board began the 2020 budget process with a Budget Workshop. During this workshop, the Board informally discussed next year's proposed budget, along with its estimated operating expenses and capital expenditures. **Michael Gihorski** discussed the anticipated needs of the Volunteer Fire Company in 2021. The Budget process will continue at the November meeting where the Board will approve the budget. **Ms. Ward** stressed the need for a quorum of the board at the next two meetings.

The Board would like to discuss the current LOSAP plan with a representative from VFIS, the administrator of the plan. The Board agreed to invite the representative to the January meeting.

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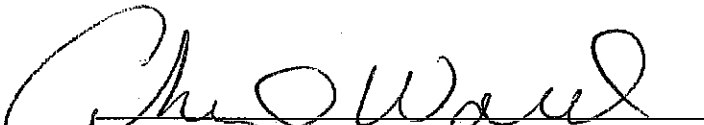
**October 6, 2020
(continued)**

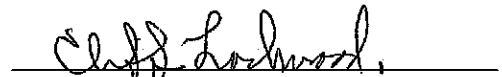
Both the DCA (Division of Community Affairs) and the LFB (Local Finance Board) have issued newsletters in September. The Board reviewed the newsletters for important information applicable to the fire district.

There being no further business for the Board, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Approved and Submitted,


Cheryl Ward, CPA, Recording Secretary


Cliff Lockwood, Chairman