

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF DENNIS; DISTRICT #2**

**November 4, 2019**

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on November 4, 2019 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood, Bruce Knoll, Jr., Carla Coffey, Edward Beck and Bob McClure** were present. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; and a member of the Dennisville Volunteer Fire Company.

The meeting was called to order at 7:00 p.m.

The meeting was opened by Chairman **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on October 1, 2019.

**Ms. Ward** presented a Treasurer's Report, including a review of the Board's 2019 year-to-date actual income and expenses relative to the budget. **Ms. Ward** also reviewed the vendor invoices to be approved for payment and discussed the available cash. The Board discussed equipment purchases that are planned for the remainder of 2019. All anticipated purchases remain within budget.

**Ms. Ward** noted that this month's meeting is that at which the 2019 Budget is approved. After a review of the budget discussions from the workshop meeting held in October, the Board unanimously approved a 2% increase in the amount to be raised from taxation. **Ms. Ward** will complete the budget forms for submission to the State of New Jersey, Department of Community Affairs. **Ms. Ward** reminded the Board that the next meeting, to be held on Tuesday, December 3, 2019, is that at which the 2019 Budget is adopted, after being advertised as such. **Ms. Ward** stressed the need for a quorum at this meeting.

**Ms. Ward** informed the board that the audit report of the 2018 financial statements has not yet been received from the auditor, but is expected to be received in the near future. At that time, the board will need to review and approve the audit report.

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**November 4, 2019**  
(continued)

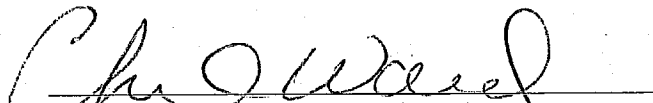
As the first order of new business, **Bruce Knoll Jr.** discussed correspondence received from Jessica Bishop regarding the agreement for the resale of fuel with the County of Cape May. The resolution and agreement were not received or processed by the county. A copy of the resolution and signed agreement has been forwarded to the county.

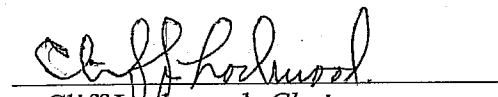
As the second order of new business, **Bruce Knoll Jr.** discussed a proposed "speed table" to be installed in front of the fire house on Rt. 610. After discussing the impact that a "speed table" may have on the fire fighting vehicles and equipment, the Commission agreed to send a letter to Dennis Township requesting that the speed table not be installed in front of the fire house. **Bruce Knoll Jr.** has agreed to draft the letter to send to the township.

There being no further business for the Board, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Approved and Submitted,

  
Cheryl Ward, CPA, Recording Secretary

  
Cliff Lockwood, Chairman