

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

December 4, 2018

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on December 4, 2018 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood**, **Carla Coffey**, **Bruce Knoll, Jr.** and **Edward Beck** were present. Commissioner **Bob McClure** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company; and **Robert Brewer**, member of the Volunteer Fire Company.

The meeting was called to order at 7:05 p.m.

The meeting was opened by Chairman, **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on November 5, 2018.

Ms. Ward presented a Treasurer's Report, including a review of the Board's year-to-date actual income and expenses relative to the budget. **Ms. Ward** also reviewed the vendor invoices to be approved for payment and discussed the available cash.

Ms. Ward noted that this month's meeting is that at which the 2019 Budget is adopted. **Ms. Ward** informed the Board that the State of New Jersey, Department of Community Affairs has approved the 2019 Budget. After a brief discussion, the 2019 Budget was unanimously adopted. **Ms. Ward** will submit the adopted budget to the appropriate state agency.

Because the budget will not be voted on by the taxpayers until February 16, 2019, a resolution was adopted to authorize the use of a temporary budget until the final budget is approved by the voters.

The Board reviewed and approved a proposal from **Cheryl Ward, CPA**, to provide accounting services for the 2019 calendar year.

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**December 4, 2018
(continued)**

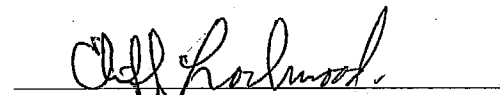
Ms. Ward reminded the Board that two Board positions are up for election in February, 2019; those being the positions currently held by Commissioners **Carla Coffey** and **Edward Beck**. **Ms. Coffey** and **Mr. Beck** both indicated their intent to run for re-election.

There being no further business for the Board, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Approved and Submitted,


Cheryl Ward, CPA, *Recording Secretary*


Cliff Lockwood, *Chairman*