

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

November 2, 2015

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on November 2, 2015 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood**, **Carla Coffey**, **Michael Gihorski**, and **Adam Dotts** were present. Commissioner **Kyle Prosser** was unable to attend. Also present were **Michael Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **James Pickering, Esq.**, Counsel to the Board, **Bruce Knoll** of the Dennisville Volunteer Fire Company and **Robert Brewer**, also of the Dennisville Volunteer Fire Company.

The meeting was called to order at 7:00 p.m.

The meeting was opened by the Chairman, **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board approved the minutes of the prior meeting, held October 6, 2015.

Mr. Bohrer stated that this month's meeting is that at which the 2016 Budget is approved. He summarized the discussions held at last month's budget workshop meeting and presented the 2016 Budget for approval in alternate form- one being without the purchase of a pick-up truck; the other being with the purchase of such a truck. After discussion, the commissioners in attendance voted to purchase the pick-up truck in 2016 and approved the 2016 Budget to reflect said purchase. In brief, the Budget includes a 2% increase in the amount raised from taxation, use of \$7,500 from the Levy Cap Bank, and use of unrestricted funds (from its fund balance) so that the truck may be purchased without the need for financing. **Mr. Bohrer** will prepare the budget forms to reflect the approved budget and, after receipt of appropriate signatures, submit it to the State of New Jersey; Department of Community Affairs. **Mr. Pickering** will advertise for the adoption of the budget at the next meeting on December 1 and will research the requirements to purchase the truck so as to assure compliance with state-mandated procedures for the Board's purchase of a capital asset. If it is determined that the truck purchase requires voter approval, the Board identified December 8, 2015 as the date on which a Special Meeting will be held to allow for district voters to cast a ballot for or against the truck purchase.

Mr. Bohrer presented a Treasurer's Report, including a list of bills to be paid (which the Board approved), a summary of cash-on-hand, including invested funds, and a review of year-to-date

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(continued)

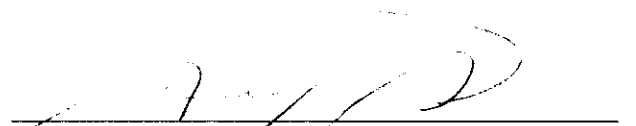
expenditures relative to budget. The Board continues to be in strong financial condition and well within its 2015 budget. That being said, **Mr. Brewer** informed the Board of required equipment purchases and truck repairs to be made before year-end; these were approved by the Board as being within its 2015 budget.

The Board approved a snow removal contract with DJ Repici, noting the excellent job that he did last year.

As a follow-up to a discussion held last meeting, **Mr. Pickering** advised the Board that the truck's financing documents are unclear as to the permissibility of making additional principal payments in advance of their due date. He is continuing to look into this. That being said, it was agreed that, with the purchase of the truck in 2016, the Board may not want to spend funds on advanced principal payments in 2016 but that the permissibility of doing so is relevant for future years.

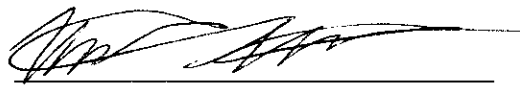
There being no further business for the Board, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Michael Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Cliff Lockwood, *Chairman*
1/10/16 5:00 PM
W. Lockwood