

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

October 2, 2018

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on October 2, 2018 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood, Carla Coffey, Edward Beck** and **Bruce Knoll, Jr.** were present. Commissioner **Bob McClure** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board, **Tonya DeVita**, Accountant with Cheryl Ward, CPA; **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company, and **Robert Brewer**, member of the Volunteer Fire Company.

The meeting was opened by **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on September 14, 2018.

Ms. Ward presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. **Ms. Ward** also reviewed the Board's year-to-date actual income and expenses relative to budget.

Michael Gihorski reviewed a renegotiated estimate for the new "air packs" needed by the volunteer fire department. The new estimate is for \$110,400. The fire company has money in the 2018 budget for equipment. A motion was passed to allocate \$40,000 of the current "equipment" budget towards the new airpacks. The remaining \$70,400 will be included as a line item in 2019 proposed budget.

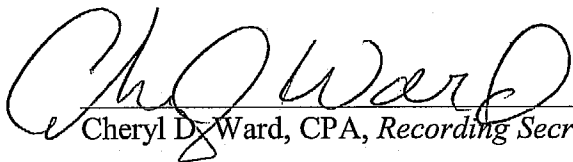
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(continued)

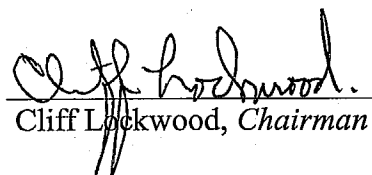
At this meeting, the Board began the 2019 budget process with a Budget Workshop. During this workshop, the Board informally discussed next year's proposed budget, along with its estimated operating expenses and capital expenditures. **Michael Gihorski** discussed the 2019 needs of the volunteer fire department, which may include air packs and turnout gear. Bruce Knoll, Jr. discussed the LOSAP requirements, which will be increased for 2019. The budget process will continue at the November meeting where the Board will approve the budget. **Ms. Ward** stressed the need for a quorum of the board at the next two meetings.

There being no further business for the Board, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,


Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,


Cliff Lockwood, *Chairman*