

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

September 4, 2018

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on September 4, 2018 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood**, **Carla Coffey** and **Bob McClure** were present. Commissioners **Edward Beck** and **Bruce Knoll, Jr.** were unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board, **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company, and **Robert Brewer**, member of the Volunteer Fire Company.

The meeting was opened by **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on July 10, 2018.

Ms. Ward presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. **Ms. Ward** also reviewed the Board's year-to-date actual income and expenses relative to budget.

At the July meeting, the Board voiced concerns about Advantage Rental's inconsistent and confusing invoices and statements. **Ms. Ward** reviewed several months' worth of statements and invoices and was able to confirm that there were no duplicate invoices or payments. **Ms. Ward** contacted Advantage Rental to request that the various statements be consolidated into one concise, easy to read statement. **Ms. Ward** also requested that the "payment terms" with Advantage, currently "Net 30" be extended to avoid finance charges. Advantage Rental explained that there are actually three (3) separate "stores", being Carquest, Ace Hardware, and Advantage Rental and Parts. As such, a consolidated statement is not possible. However, they did agree not to charge a finance fee for any payments over the "Net 30" terms.

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(continued)

Ms. Ward discussed an email from VFIS with regards to the LOSAP plan. VFIS is suggesting that the Board move the LOSAP from Lincoln Benefit Life to a Group Fixed Annuity Contract through Mass Mutual. The email from VFIS indicated that this option was previously discussed with the Board, but the members of the Board did not recall any previous conversations with VFIS with regards to this issue. **Ms. Ward** will contact VFIS to obtain additional information with regards to the Annuity, as well as other options for the LOSAP plan.

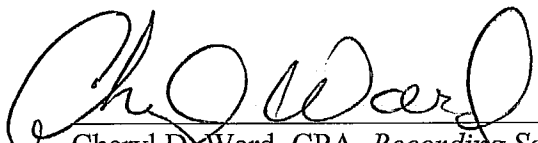
Michael Gihorski obtained an estimate for the new “air packs” needed by the volunteer fire department. The estimate is approximately \$116,000, but the company may be able to lower that amount somewhat. **Mr. Gihorski** will follow up with the vendor. **Ms. Ward** will research the ability of the Board to use the funds currently reserved for “Future Capital Outlay” as well as the funds budgeted for “Equipment” in the 2018 budget. At this time, the volunteer fire department does not anticipate the availability any grant opportunities with regards to the purchase of the air packs.

Ms. Ward reminded the Board that the next meeting, which will be held on October 2, 2018, at 7:00 p.m., is the Budget Workshop at which the Board begins informal discussions of the 2019 budget.

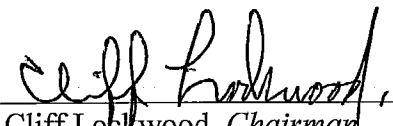
There being no further business for the Board, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Approved and Submitted,



Cheryl D. Ward, CPA, *Recording Secretary*



Cliff Lockwood, *Chairman*