

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF DENNIS; DISTRICT #2**

May 1, 2018

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on May 1, 2018 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood, Carla Coffey and Edward Beck** were present. Commissioners **Bruce Knoll, Jr. and Bob McClure** were unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board, and **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company.

The meeting was opened by **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held on April 3, 2018.

Ms. Ward presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. **Ms. Ward** questioned one large invoice that was received by the Commission from Kovatch Mobile Equipment. It was determined that this invoice is not for services rendered to District #2, and most likely is for another fire district in Dennis Township. The invoice was not approved for payment. **Ms. Ward** will contact Kovatch Mobile Equipment to have the error corrected.

The Board reviewed the balance in the Dennis Township fuel account. The Board discussed the need to monitor that account closely as it will need to be replenished in the near future.

Ms. Ward informed the Board that the audit of the 2017 financial statements is still in process, but should be completed soon. The results of the audit will be reviewed at the July 10, 2018 meeting.

At the April 3, 2018 meeting, **Michael Gihorski** discussed the need for new tires for the tanker. An estimate was obtained for the tires, and the cost will be \$5,363.16. The Board unanimously approved a motion to purchase the new tires for the tanker.

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(continued)

Michael Gihorski discussed the need for two new lockers for storage of turnout gear for new firefighters. The cost of the lockers will be \$3,122. **Mr. Gihorski** also discussed the need for a new radio and lights on one of the trucks; the cost of which is \$300. The board unanimously approved a motion to purchase the new lockers, radio and lights needed by the Volunteer Fire Company.


Ms. Ward reminded the Board that the next meeting will be held on July 10, 2018, at 7:00 p.m. **Ms. Ward** stressed the need for a quorum of the board at the July 10th meeting as the results of the 2017 audit will be reviewed.

There being no further business for the Board, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,


Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,


Cliff Lockwood, *Chairman*