

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF DENNIS; DISTRICT #2**

**March 6, 2018**

A meeting of the Board of Fire Commissioners of the Township of Dennis, District #2, was held on March 6, 2018 at 7:00 p.m. at the Dennisville Volunteer Fire Company in Dennisville, NJ.

Commissioners **Cliff Lockwood, Carla Coffey, Bruce Knoll, Jr., Edward Beck** and **Bob McClure** were present. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board, **Jon Batastini, Esq.**, Counsel to the Board, **Michael Gihorski**, Chief of the Dennisville Volunteer Fire Company; and **Robert Brewer**, Public Representative.

The meeting was opened by **Cliff Lockwood**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the board discussed the results of the election, held on Saturday, February 17<sup>th</sup>, 2018. **Edward Beck** was re-appointed as Commissioner through 2019, and **Bob McClure** was re-appointed as Commissioner for a 3-year term, through 2021. The 2018 budget was approved, as presented. (There were 16 votes in favor of the budget, and 1 vote opposed to the budget, inclusive of absentee ballots.)

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

Chairman-	<b>Cliff Lockwood</b>
Vice Chairman-	<b>Edward Beck</b>
Secretary-	<b>Bruce Knoll, Jr.</b>
Treasurer-	<b>Carla Coffey</b>
Commissioner-	<b>Bob McClure</b>
Solicitor-	<b>Jon Batastini, Esq.</b>
Auditor-	<b>Kenneth Yeutter, CPA</b>
Newspaper-	<b>Ocean City Sentinel-Ledger (Primary)</b>
Newspaper-	<b>Cape May County Herald (Secondary)</b>
Bank-	<b>1<sup>st</sup> Bank of Sea Isle City</b>

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**March 6, 2018**  
(continued)

Meeting Dates- 1<sup>st</sup> Tuesday of each month, except June and August when no meeting is held, and November, when the meeting will be held on the 1<sup>st</sup> Monday, due to Election night.

Meeting Time- 7:00 p.m.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held on February 6, 2018.

**Ms. Ward** presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. **Ms. Ward** discussed the Certificate of Deposit (CD), which is held at 1<sup>st</sup> Bank of Sea Isle, will mature on March 8<sup>th</sup>. A new CD will be purchased with the funds from the maturing CD. **Ms. Ward** also reviewed the final contribution to the LOSAP Plan for 2017.

**Ms. Ward** informed the Board that the audit of the 2017 financial statements is scheduled to begin within a week.

The Board discussed the Comcast bills, which are for telephone, cable and internet services at the fire house. Because there is a lag between the dates the invoices are received from Comcast and the meeting dates of the Board, the payments for the Comcast invoices on occasion have been delinquent, putting the fire station at risk of having the services interrupted. To rectify this situation, the Board made a motion to pay the Comcast invoices via direct debit from the checking account. This motion was unanimously approved.

The Board discussed the need to replace broken conference room furniture at the fire house, consisting of a table and eight (8) chairs. A motion was made to authorize the purchase of the new furniture, up to a maximum cost of \$5,000. The motion was unanimously approved.

**Ms. Ward** reminded the Board that the next meeting will be held on April 3, 2018, at 7:00 p.m.

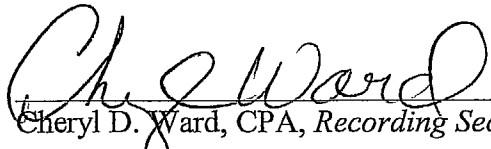
There being no further business for the Board, the meeting was adjourned at 7:30 p.m.

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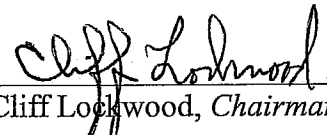
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(continued)**

Respectfully submitted,

  
Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

  
Cliff Lockwood, *Chairman*